

2014 COUNCIL MEMBER APPLICATION INFORMATION AND INSTRUCTIONS

Background

In late 2013 a volunteer Chatham Food Council Taskforce established the Chatham Food Council as a volunteer public/private partnership to bring together representation from all sectors of the community to network, collaborate, and promote access to healthy foods.

Purpose

[Insert information from Charter]

The Chatham Food Council is charged with implementing the goals of the Council's Charter. The volunteer position of Council member requires expertise in one or more food-system related issues. Council members must also have the ability to work together to create policy and sustainable change while taking into consideration the impact on the entire local food system. Membership will represent diverse sectors of the local food system and the community at large. The composition goal for the Council is that twelve to fifteen positions will represent the business community, labor representatives, community organizations, health and education, and local governance stakeholders.

The criteria used for selecting members include:

- Willingness to commit to a minimum term of two years, requiring regular attendance and participation in council meetings, as well as out-of-meeting work to build relationships, work with policymakers, and other tasks as needed;
- Active membership on at least one topic-based subcommittee of the Council that will generate and execute a work plan with specific goals;
- Ability to identify significant issues and generate or support policy and action items for the Council to pursue;
- Capacity to build collaborative relationships and bring resources to the effort; and
- Passion for improving the food system in the Chatham community and its environs.

Council Structure

- A minimum of 12 to a maximum of 15 slots to represent diverse stakeholder groups and the community
- A three person Executive Committee will be selected by the Council
- Up to three two-year terms for members, with vacancies to be filled each spring
- Through the initial organizational development process the Council will meet once a month; the inaugural Council will then set its own meeting schedule.

Application Instructions

Applications will be released March XX, 2014. Completed applications are due **Tuesday, April 30, 2014**. Please submit your application in one of the following ways:

1. Via the internet at: www.surveymonkey.com/addresshere,
2. By mail to: [determine appropriate contact]
3. By email to: Appropriate Contact, appropriate.contact@emailaddress

Applicants will be notified by [Date TBD]. Final candidates for the inaugural Council may be invited for an interview by a subcommittee of the Chatham Food Council Taskforce. We anticipate new council members will meet in May [June?] 2014. (The regular meeting time will be established with the input of the inaugural

Council members). All information provided will be treated with respect and kept confidential.

The Council will be made up of expert representatives from different stakeholders and interested community members. All Council members will focus on improving access to healthy food in the Chatham community. The stakeholder categories listed are followed by a brief description of type of experience or expertise we hope members can bring to the table to inform our conversations and decisions.

- Business Community
- Labor Representatives
- Community Organizations
- Health and Education
- Local Governance

CHATHAM FOOD COUNCIL MEMBER APPLICATION

Please indicate in the table below the stakeholder group(s) you represent:

Business Community	Labor Representatives	Consumer or Community Organizations	Health/Education	Local Governance
<ul style="list-style-type: none"> • Local business assoc • Grocer associations • Large grocery • Food chains • Small/local grocers • Food wholesalers • Food distributors • Food manufacturers • Food mktg agencies • Tourism/Convention & Visitors Bureau • Waste mgmt orgs 	<ul style="list-style-type: none"> • Farmers • Farmworkers • Waste mgmt workers • Processing workers • Distribution workers • Retail workers • Waste mgmt workers 	<ul style="list-style-type: none"> • Farmers' markets • Community food/ag org • Consumer • Env. groups • Farm organizations • Farm support agency • Food charity • Neighborhood assoc. • Workforce dev 	<ul style="list-style-type: none"> • Chatham Schools • Community health org • Private health org /hospitals • Universities/colleges/extension service 	<ul style="list-style-type: none"> • Chatham County Commissioner • Community and Economic Development Agency • Mayor's Office • Parks and Recreation • Pittsboro Town Council • Planning • Public Health/Human Services • Public Works Agency • Social Services Agency

Please answer YES or NO to the following questions.

Membership on the Council will require regular meeting attendance of the full Council (plan on 10-12 times per year) AND participation in at least one working group that may meet more frequently AND out-of-meeting work, including email correspondence, community meetings, research, etc.

Do you agree to make this time commitment? ___ Yes ___ No

Council members are selected based on their skills, experience, and commitment to transforming the food system, and are asked to serve in the public interest, rather than to directly represent any organization with which they have affiliation.

If seated on the Council, will you be willing to serve in the public interest, and recuse yourself from discussion topics if there is a conflict of interest? ___ Yes ___ No

At this time, financial and staffing resources for the Chatham Food Council are limited. The Council will be a 100% volunteer organization. The Council will be responsible for all administrative tasks, determining meeting structure, communication methods, goals and objectives, and workgroups. The Chatham County Health Department and Cooperative Extension will provide support such as meeting space and technical assistance as requested.

If seated on the Council, will you be able to serve with the proposed structure? ___ Yes ___ No

Please answer the questions below. Attach additional sheets, as needed.

- 1) Please describe your work or volunteer experience (including dates) that would add to your value on the Chatham Food Council.

- 2) Describe the contribution you could make to the Chatham Food Council. We would particularly like to know about skills you have that would benefit the work of the council (grant-writing, communications, policy development, etc.).

- 3) What networks are you connected with that could potentially help us with outreach and advocacy?

- 4) What is your vision for the Chatham community's food system?

- 5) What do you see as challenges and opportunities for the Chatham Food Council?

- 6) Is there anything else that the Selection Committee would find helpful to know about you?

- 7) Optional: Please tell us a brief story about you and food.

- 8) Optional: If you would like to submit a resume please send it to email@email.us in addition to completing this application.